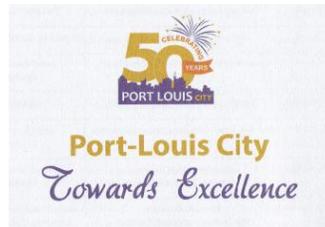




# THE MUNICIPAL CITY COUNCIL OF PORT LOUIS



# ANNUAL REPORT

**FINANCIAL PERIOD  
JULY 2016 TO JUNE 2017**

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## 1. THE LORD MAYOR'S STATEMENT



Having been elected Lord Mayor on 27 June 2017, I had therefore the opportunity and maybe a lucky coincidence that I could start my mandate in the new fiscal year introduced in year 2016.

July 2016-June 2017 has been a period rich in events and development for Port Louis. The capital of Mauritius celebrated, on 25 August 2016, the golden jubilee of its accession to city status. Such a status was not acquired automatically 50 years back. Port Louis was granted the status of a city on account of the stage of development it has reached at that time.

Development is a never ending process if efforts are made by one and all to improve on what exists and to always aim higher and higher. This is the spirit which motivated our Government's plan for rejuvenating urban areas, among which the skyline of Port Louis.

The projects earmarked for the city's transformation are already in implementation stage since 2016/2017: a modern mass transport system and urban terminal with dedicated commercial and parking facilities, rehabilitated green spaces, restoration of heritage buildings, among which our theatre.

In fact, Port Louis had started in 2016/2017 preparing itself for the next 50 years.

**Daniel Eric Clive LAURENT**  
**Lord Mayor of Port Louis**

## 2. THE CHIEF EXECUTIVE'S STATEMENT



There was a shift from a programme based budget to a performance based budget, with the new fiscal period of July 2016 to June 2017, bringing with it new challenges for the strategic direction of the Council.

The key element was performance and our administrative team took up effectively the challenges of budgetary constraint and reduced manpower. We had to focus on the capital city and brace ourselves for urgent measures/actions required in the implementation of these government projects, namely Metro Express, upgrading of Victoria Bus Station, embellishment of Place d'Armes.

The project of renovating the Port Louis Theatre is itself a very big challenge considering the heritage aspect and the budget needed thereof. By the end of financial year 2016/2017, specifications for Phase 1 of the works were in the process of being finalised for the invitation of bids.

The construction of drains was among other priorities of the Council and improvement of road infrastructure in general which has been done in line with the objective of the Local Development Fund.

Port Louis is well on the way of a major transformation and we are proud to be part of the whole team working on it.

**Jaylall MULLOO**  
**Chief Executive**

### **3. VISION/MISSION/PURPOSE AND VALUES**

The overall responsibility of the Municipal City Council of Port Louis is to provide services and facilities which promote the well being of the citizens and ensure social and economic progress of the capital city.

#### **The Vision**

To achieve a world class standard in promoting the social, economic, environmental and cultural well being of the citizens and to be recognised and positioned among the top cities of the world by changing the whole outlook of the city with:

- a healthy, secure and friendly environment
- more green spaces
- more pedestrian links
- easy transportation
- new buildings and modern amenities co-existing with heritage buildings, structures, monuments and sites
- modern residential buildings to encourage more people to live in the city

#### **The Mission**

To make optimum use of existing management and operational skills together with the endeavour to provide and ensure a continuous quality service to the inhabitants, economic and social partners.

#### **Purpose and Values**

As a service provider, the City Council undertakes to offer an adequate and efficient level of services with fairness and equity to the satisfaction of all the citizens, economic operators and organisations/people dealing with the Council. To achieve these objectives, the Council totally adheres to basic values and principles which guarantee success to any organization:

- integrity, commitment, dedication on the part of elected members of the Council and employees.
- openness to new ideas and initiatives.
- transparency and good governance.

#### **4. THE CITY OF PORT LOUIS: HISTORY AND PROFILE**

Port Louis, situated on the north western coast, is the capital and only city of Mauritius. It is surrounded by the Moka range of mountains.

Mauritius and its capital city, Port Louis, are closely linked in history. Port-Louis has a unique place in the history of the island as it has witnessed most events in the social, political and economic development of the country. Port Louis was named after King Louis V of France by Capitaine Dufresne D’Arsel when the French took possession of the island. It was chosen, in 1732, to be the port of Isle de France. This was an ideal choice as Port Louis had the characteristics of a natural harbour and a strategic position in the Indian Ocean.

Bertrand François Mahé de Labourdonnais, third French Governor of Mauritius, is known as the “*bâtisseur*” of Port Louis. He started the construction of the town in 1735.

Port Louis was the birthplace of regional democracy in Mauritius, one century before the legislative assembly was created. The first municipality in the island was established in Port Louis, in 1790, during the period of the French revolution. Thomas Enouf was the first “*Maire de Port-Louis*” in 1790 and was succeeded by ten other French mayors. However, this municipality was abolished in 1803.

During what was known as the “*période républicaine*”, from 1790 to 1803, the name of the town changed on two occasions. From 1790 to 1793, the town was known as Port Louis. Port Louis became “*Port de la Montagne*” in 1794 and this was changed again to “*Port Nord Ouest*” from 1795 to 1803.

When General Decaen took over as Governor of the island in 1803, the town was named “*Port Napoléon*”. In 1810, when the island became a British colony, Governor Robert Farquhar gave back to the town its original name of Port Louis.

Port Louis was raised to City status on 25 August 1966. However, it was only in 1971 that the Mayor of Port Louis was elevated to the rank of Lord Mayor.

The site where the City Hall now stands was formerly that of a hotel known as “*Grand Hôtel d’Europe*”. The building became municipal property in 1886 and was pulled down afterwards. The foundation stone of the present City Hall building was laid on 21 December 1962. The architect was Max Boullé. The building was inaugurated on 25 August 1966. The City Hall therefore reckoned its 50 years of existence in August 2016.

The City has also the privilege and prestige of having the greatest number of historical buildings, monuments and sites which are classified as national heritage. Among them, the *Aapravasi Ghat Immigration Depot*, the inscription of which on the list of world heritage, has been recognized by UNESCO and nominated by the World Heritage Convention on 12 July 2006. The Aapravasi Ghat was the landing place for about half a million indentured labourers who came from India to work and eventually settle in Mauritius.

Over the years, Port Louis has developed as the main commercial, business and administrative centre of the island. A unique feature of Port Louis is that it is the busiest area of the country during the day but transforms itself into a very quiet one at night and during the week-end.

In line with the provisions of the Local Government Act 2011, the regions of Pailles, Montebello and Soreze have been annexed to Port Louis. With the annexation of these regions, the City has presently a surface area of 6,150 hectares and a residential population of 149,672. Port Louis has however a transiting population of some 100,000 to 200,000 during weekdays with the influx of people from all over the island coming to work in the capital or for business as well as visitors and tourists.

The City of Port Louis is host to most public institutions in Mauritius. It is the seat of Central Government, the National Assembly, the Supreme Court and most ministries and para-statal bodies. Its harbour, the only one in the island, constitutes the economic lifeline of the country.

Port Louis is also the financial centre of the country. Most banks, insurance companies and professional services' firms have their head office in the city.

A major tourist attraction with its famous "*bazar central*", the Caudan Waterfront, Chinatown and the Champ de Mars race course, Port Louis has the potential to attract tourists.

Great efforts have been made to promote the image of the city worldwide. Port Louis has twinning relations with some foreign towns, among which Foshan in China, La Possession in Réunion Island, Saint-Malo in France.

Port Louis is also a member of regional and international organizations, among which AVCOI (*Association des Villes et Collectivités de L'Océan Indien*), AIMF (*Association Internationale des Maires Francophones*), CLGF (Commonwealth Local Government Forum) and ICLEI (International Council for Local Environmental Initiatives).

## **MUNICIPAL ADMINISTRATION**

The municipal administration, established during the French period and abolished in 1803, was replaced by a district administration.

In 1850, when Sir George Anderson became Governor, local democracy was re-introduced. The Municipality of Port Louis was set up in 1850 by Ordinance No. 16 which was passed by the Council of Government on 27 December 1849 and came into force on 1<sup>st</sup> January 1850. The first municipal elections were held in February of that year. Louis Léchelle became the first elected Mayor of Port Louis. The Council had, at that time, 18 elected members.

In 1903, the number of elected members was reduced to 12, or three councillors for each of the four wards. The Municipal Charter, as the Ordinance is commonly called, was drafted by Prosper D'Epinay. Amended several times, mainly in 1903, 1921 and 1939, it was replaced by the Local Government Ordinance of 1989. The Local Government Act 2011 is presently in force.

In 1969, the number of councillors was increased to 30 and Port Louis was then divided into six wards, with five elected members for each ward. The number of councillors was again reduced to 24 as stipulated in the Local Government Act 2011. Following an amendment made to this Act in April 2015, the number of councillors has been increased to 32, that is four councillors for each of the eight wards.

### **ELECTORAL WARDS OF PORT LOUIS**

The Local Government Act of 2011 provides for eight electoral wards for the City. These wards are as follows:

- Ward I – Pointe aux Sables, Petit Verger, Terrasson, La Tour Koenig, Camp Benoit, Débarcadère
- Ward II – Plaine Lauzun, GRNW, Borstal, Pailles West, Pailles East, Guibies, Montebello, Soreze, Camp Chapelon
- Ward III – Bain des Dames, Cassis, Port Louis Centre, Cité Vallijee
- Ward IV – Tranquebar, Bangladesh, Champ de Mars, La Paix Street, Boulevard Victoria, Frère Félix de Valois Street
- Ward V – Plaine Verte, Vallée Pitot
- Ward VI – Roche Bois, Camp Yoloff, Mer Rouge
- Ward VII – Briquetterie, Abercrombie, Ste. Croix
- Ward VIII – Caro Lalo, Cité la Cure, Lower Vallée des Prêtres, Upper Vallée des Prêtres, Chitrakoot

## **5. PORT LOUIS: REGIONAL AND INTERNATIONAL RELATIONS**

The relations which Port Louis has with foreign cities and its membership in international organizations help to promote the City's image worldwide and represent a huge potential for tourism.

Port Louis has twinning relationships with some eleven (11) foreign towns/cities. However twinning with Foshan City (China), Saint-Malo (France) and La Possession (Reunion Island) is still active. The City was one of the founder members of the *Association Internationale des Maires Francophones (AIMF)* in 1979 and the *Association des Villes et Collectivités Locales de l'Océan Indien (AVCOI)* in 1989.

Twinning activities and participation in regional/international conferences/seminars/workshops are a regular feature. International and regional exposure enable representatives of the Council to interact with their foreign counterparts in various fields of competence.

Regional and international exposure for Council's representatives were as follows for period July 2016 to June 2017:

20 – 28 September 2016	Messrs M. O. Kholeegan (Lord Mayor), and J. Mulloo (Chief Executive)	Participation in General Assembly of AIMF in Beyrouth
3 – 6 November 2016	<ul style="list-style-type: none"> <li>• M Daniel Laurent, Councillor</li> <li>• Mrs Madhoomatee Jaglall, Councillor</li> <li>• Mr Ismet Jumeer, Principal Welfare Officer</li> <li>• Ms Bibi S. N. Durgahee, Welfare Officer</li> </ul>	Official visit of Senior Citizens to La Possession, Reunion Island
14 November 2016	Mr M. O. Khoolegan (Lord Mayor)	Participation in «Sommet des Elus Locaux et Régionaux pour le Climat », Morocco
17 – 19 November 2016	Mr J. Mulloo (Chief Executive)	Invitation to the Extraordinary General Meeting of the 'Africa City Managers Association', Rabat, Morocco
17 – 19 November 2016	Mrs R. Bukhory-Bahadoor, Ag. Financial Controller	Invitation to participate in the Annual Meeting of 'Africa FINET Network', Rabat, Morocco
6 – 8 December 2016	Messrs M. O. Kholeegan (Lord Mayor), and J. Mulloo (Chief Executive)	Participation in 'Assemblée Générale de l'AVCOI', Antananarivo, Madagascar

24 -25 March 2017	Messrs M. O. Khoolegan (Lord Mayor), and J. Mulloo (Chief Executive)	'Réunion de Bureau de l'AIMF', Congo
20 – 21 April 2017	Mr M. O. Khoolegan (Lord Mayor)	Smart Island World Congress, Calvia, Mallorca
19 – 22 June 2017	Mr M. O. Khoolegan (Lord Mayor)	'Assemblée Générale de l'AIMF', Montréal, Canada

The foreign delegations who paid courtesy calls upon the Lord Mayor were as follows:

4 July 2016	Visit of Captain Arjun Dev Nair, Commanding Officer, Ins Trikand – India
30 August 2016	Visit of Youth Delegation from Kuwait
9 November 2016	Visit of delegation of officials from Yangpu District People's Government, Shanghai
24 November 2016	His Excellency Mr Abhay Thakur, High Commissioner for India

**6. MEMBERSHIP OF COUNCIL FOR PERIOD 1<sup>ST</sup> JULY 2017 TO 30<sup>TH</sup> JUNE 2017**

1. Mr Mohammad Oumar KHOLEEGAN  
(Lord Mayor up to 26 June 2017)
2. Mr Chris Loïc DICK (Deputy Lord Mayor)\*
3. Mr Jean Georges Daniel AUGUSTIN
4. Miss Zayna Bibi AULUM
5. Mrs Marie Germaine Quinsly BRASSE
6. Mr Mahfooz Moussa CADERSAIB
7. Mr Noorani CHETTY
8. Mr Muhammad Javed CODABUX
9. Mr Nicholas France Gino COTRY
10. Mrs Shalina DHALLAPAH-MAUMOONDEE
11. Mr Gérard Clifford GRIVON
12. Mrs Marie Daniella Thérèse Josiane HECTOR
13. Mrs Madhoomatee JAGLAL
14. Mr Jacques Désiré Sundry JHURRY
15. Mr Sheik Mohammad KHODABACUS
16. Dr. Mahmad Aniff KODABACCUS, GOSK
17. Mr Daniel Eric Clive LAURENT  
(Lord Mayor as from 27 June 2017)
18. Mrs Sabrina Sheila LUCETTE
19. Miss Marie Aurelie Aurore MADELON
20. Mr Eshan Ismay MAMODE
21. Mr Mamode Issop NUJURAULLY
22. Mr Mohamed Parwez NURWOOLLAH
23. Mr Mohammad Anwar OOMAR
24. Mr Yahya PARAOUTY
25. Mr Gino Daniel PERRAUD
26. Mr Noormohammad PHEERUNGEE
27. Miss Maria-Liza Quinzy POTOU
28. Mrs Sangeeta RAMDAURSINGH
29. Mr Mohesh Kumar RAMNOCHANE

30. Mrs Deborah Sarah RAMSAMY
31. Mr Vikramduthlall RAMTAHAL
32. Mr Didier Franco SALOMON

*\*Mr Chris Loïc DICK was replaced by Mr Daniel Eric Clive LAURENT as Deputy Lord Mayor from 19 January 2017 to 26 June 2017.*

## **7. MEMBERSHIP OF COMMITTEES FOR PERIOD 1<sup>ST</sup> JULY 2016 TO 27<sup>TH</sup> JUNE 2017**

### **7.1 Working Committee for Public Welfare Committee (From 1 July 2016 to 18 January 2017)**

Chairperson: Mr J.G.D. Augustin  
Vice-Chairperson: Mrs M.D.T.J. Hector  
Members: Mr M.O. Kholeegan (Lord Mayor), Mr C.L. Dick (Deputy Lord Mayor), Mr N.F.G. Cotry, Mrs M. Jaglal, Mr E.I. Mamode, Mr M.P. Nurwoollah, Mr V. Ramtahal

#### **(From 19 January to 27 June 2017)**

Chairperson: Mr J.G.D. Augustin  
Vice-Chairperson: Mr E.I. Mamode  
Members: Mr M.O. Kholeegan (Lord Mayor), Mr D.E.C. Laurent (Deputy Lord Mayor), Miss. M.G.Q. Brasse , Mr G.C. Grivon, Mme. M.D.T J. Hector Mr M.P. Nurwoollah

### **7.2 Working Committee for Public Infrastructure Department (From 1 July 2016 to 18 January 2017)**

Chairperson: Mr M.K. Ramnochane  
Vice-Chairperson: Mr E.I. Mamode  
Members: Mr M.O. Kholeegan (Lord Mayor), Mr C.L. Dick (Deputy Lord Mayor), Mr N. Chetty, Mr M.J. Codabux, Mr S.M. Khodabacus, Miss S.S. Lucette, Miss M.L.Q. Potou, Mrs D.S. Ramsamy

#### **(From 19 January to 27 June 2017)**

Chairperson: Mr M.K. Ramnochane  
Vice-Chairperson: Miss M.L.Q. Potou  
Members: Mr M.O. Kholeegan (Lord Mayor), Mr D.E.C. Laurent (Deputy Lord Mayor), Mr C.L. Dick, Miss S.S. Lucette, Mr M.P. Nurwoollah, Mrs D.S. Ramsamy

**7.3 Working Committee for Public Health Department**  
**(From 1 July 2016 to 18 January 2017)**

Chairperson: Mr Y. Paraouty  
Vice-Chairperson: Mr M.I. Nujuraully  
Members: Mr M.O. Kholeegan (Lord Mayor), Mr C.L. Dick (Deputy Lord Mayor), Mr M.M. Cadessaib, Mr G.C. Grivon, Mr J.D.S. Jhurry, Mr M.P. Nurwoollah, Mr M.A. Oomar

**(From 19 January to 27 June 2017)**

Chairperson: Mr Y. Paraouty  
Vice-Chairperson: Mr M.I. Nujuraully  
Members: Mr M.O. Kholeegan (Lord Mayor), Mr D.E.C. Laurent (Deputy Lord Mayor), Mr M.M. Cadessaib, Mr G.C. Grivon, Miss M.L.Q. Potou, Mrs M. Jaglal

**7.4 Working Committee for Finance Department**  
**(From 1 July 2016 to 18 January 2017)**

Chairperson: Dr. M.A. Kodabaccus, GOSK  
Vice-Chairperson: Mrs Z.B. Aulum  
Members: Mr M.O. Kholeegan (Lord Mayor), Mr C.L. Dick (Deputy Lord Mayor), Miss M.G.Q. Brasse, Miss M.A.A. Madelon, Mr N. Pheerunggee, Mrs S. Ramdaursingh, Mr D.F. Salomon

**(From 19 January to 27 June 2017)**

Chairperson: Mr S.M. Khodabacus  
Vice-Chairperson: Mrs Z.B. Aulum  
Members: Mr M.O. Kholeegan (Lord Mayor), Mr D.E.C. Laurent, Mr M.J. Codabux, Mr G.C. Grivon, Mr M.P. Nurwoollah, Mr N. Pheerunggee

**7.5**      **Executive Committee**  
**(From 1 July 2016 to 18 January 2017)**

Members: Mr M.O. Kholeegan (Lord Mayor), Mr C.L. Dick (Deputy Lord Mayor), Mrs S. Dhallapah-Maumoondee, Dr. M.A. Kodabaccus, GOSK, Mr D.E.C. Laurent, Mr E.I. Mamode, Mr G.D. Perraud

**(From 19 January to 31 January 2017)**

Members: Mr M.O. Kholeegan (Lord Mayor), Mr D.E.C. Laurent (Deputy Lord Mayor), Mrs S. Dhallapah-Maumoondee, Mr E.I. Mamode, Mr J.G.D. Augustin, Dr. M.A. Kodabaccus, GOSK, Mr G.D. Perraud

**(From 14 February to 26 June 2017)**

Members: Mr M.O. Kholeegan (Lord Mayor), Mr D.E.C. Laurent (Deputy Lord Mayor), Mr J.G.D. Augustin, Mr N.F.G. Cotry, Mme. S. Dhallapah-Maumoondee, Mr E.I. Mamode, Mr V. Ramtahal

**Permits and Business Monitoring Committee**  
**(From 14 September 2016 to 6 February 2017)**

Chairperson : Mr M.O. Kholeegan (Lord Mayor)

Members: Mr J.G.D. Augustin, Dr. M.A. Kodabaccus, GOSK, Miss.A.A. Madelon, Mr M.K. Ramnochane

**(From 7 February to 27 June 2017)**

Chairperson : Mr M.O. Kholeegan (Lord Mayor)

Members: Mr J.G.D. Augustin, Mr N.F.G. Cotry, Mr M.A. Oomar, Mr M.K. Ramnochane

**7.6**      \*      **« Joint Technical Committee »/Comité de Parrainage (Project Renovation of Municipal Theatre) – (From 1 July 2016 to 26 June 2017)**

Members: Mr M.O. Kholeegan (Lord Mayor), Mr C.L. Dick (Deputy Lord Mayor)\*, Mr J.G.D. Augustin, Mrs S. Dhallapah-Maumoondee, Dr. M.A. Kodabaccus, GOSK

\* For period 19 January 2017 to 26 June 2017, Councillor C.L. Dick was replaced by Mr D.E.C. Laurent (Deputy Lord Mayor)

## 8. ADMINISTRATIVE TEAM FOR 1<sup>ST</sup> JULY 2016 TO 30<sup>TH</sup> JUNE 2017

Administration Department	<p>Chief Executive: Mr Jaylall MULLOO</p> <p>Deputy Chief Executive: Mr R.K. Nursing</p> <p>Assistant Chief Executive:</p> <p>Miss L. Moheeput Mr S. Bassawon</p> <p>Senior Librarian: Mrs Y.M.L. Liu Yew Fai</p> <p>Superintendent of Parks &amp; Gardens: Mr N. Thondee (up to 2 Oct 2016) Mr K. Motee (as from 3 Oct 2016)</p> <p>Librarian: Miss N. Desroches</p> <p>Human Resource Management Officer: Mr M. Deruisseau (up to 9 Oct 2016) Mr B. Dayal (as from 10 Oct 2016)</p> <p>Principal Internal Control Officer: Mrs D. Nepal (up to 9 Oct 2016) Mrs P. Madhoo (as from 10 Oct 2016)</p> <p>Information Technology Officer: Mr S. Protab</p> <p>Senior Usher: Mr A. Motalla</p> <p>Office Superintendent: Mrs S. Obeegadoo</p> <p>Safety &amp; Health Officer: Mrs S. Boojhowon</p> <p>Senior Committee Clerk: Mrs A. Joosery</p>
Finance Department	<p>Ag. Financial Controller: Mrs R. Bukhory-Bahadoor</p> <p>Accountant: Mrs R. Boyjonauth-Chinnigadoo</p>
Public Infrastructure Department	<p>Head, Public Infrastructure Department:</p> <p>Mr K. Domah (supervising up to 19 March 2017) Mr S.K. Seechurn (as from 20 March 2017)</p> <p>Civil Engineer: Mr V. Jeerakun</p> <p>Engineering Assistant: Mr Y. Ramoogur</p>

Public Health Department	<p>Chief Health Inspector: Mr I. Erigadoo (up to 9 Oct 2016)  Mr V. Veerasamy (as from 10 Oct 2016)</p> <p>Principal Health Inspectors: Messrs S. G. Baccus &amp; U. K. Dookhooah  Mrs N.P. Peerbaccus</p>
Land Use and Planning Department	<p>Head, Land Use and Planning Department: Mr K. Santokhee (up to 9 Oct 2016)  Mr M.A. Subratty (as from 10 Oct 2016)</p> <p>Planning and Development Officer: Ms. S. Bhugun-Gunness</p> <p>Chief Building Inspector: Mr R. Sumun</p>
Welfare Department	<p>Chief Welfare Officer: Mr A. Ramnauth</p> <p>Principal Welfare Officer: Mr I. Jumeer</p>

## **9. ROLES AND FUNCTIONS OF COMMITTEES** **PERIOD 1<sup>ST</sup> JULY 2016 TO 30<sup>TH</sup> JUNE 2017**

In virtue of the Local Government Act, Port Louis is administered by an elected Municipal City Council.

As stipulated in the Local Government Act 2011, the Council meets at an ordinary meeting as often as its business may require and at least once every month. Special meetings of the Council may also be convened by the Lord Mayor for specific matters. The Council is empowered to take all decisions.

*The Council had 14 sittings for the period 1<sup>st</sup> July 2016 to 30<sup>th</sup> June 2017.*

Besides the Council, the other statutory meetings mentioned in the Local Government Act 2011 are the:

- Executive Committee
- Procurement Committee
- Permits and Business Monitoring Committee
- Technical Committee
- Safety and Health Committee

### **Executive Committee**

As per the Local Government Act 2011, the Executive Committee comprises:

- the Lord Mayor
- the Deputy Lord Mayor
- 5 other members of the Council appointed by the Lord Mayor

The Executive Committee was responsible, during period January to June 2016, for the determination of applications for Outline Planning Permissions and Building and Land Use Permits and for the approval of the procurement of goods and services upon recommendations made by the Procurement Committee.

Every decision taken by the Executive Committee is reported at the next Council Meeting as stipulated in the Local Government Act.

*The Executive Committee met for 50 sittings for the period 1<sup>st</sup> July 2016 to 30<sup>th</sup> June 2017.*

### **Procurement Committee**

Procurement of goods and services is effected by the Council in line with the provisions of the Public Procurement Act.

The Procurement Committee determines any procurement of goods and services. The Committee is composed, as provided by law, of

- the Chief Executive or his Deputy (in the chair)
- the Financial Controller or his deputy.
- one Senior Officer in charge of a department other than that of the Chief Executive or the Financial Controller (The Chief Welfare Officer is member of the Committee)

Recommendations of the Procurement Committee where the total value of the procurement is above Rs 100,000 are submitted to the Executive Committee for approval.

*60 meetings of the Procurement Committee were held for the period 1<sup>st</sup> July 2016 to 30<sup>th</sup> June 2017.*

### **Permits and Business Monitoring Committee**

As per the Local Government Act, the Permits and Business Monitoring Committee has to process applications for Building and Land Use Permit. The City Council has the statutory responsibilities to promote the orderly and proper planning of development in line with the Planning Development Act 2004 and Local Government Act 2011.

For the above-mentioned period of July 2016 to June 2017, the Permits and Business Monitoring Committee, within 14 working days of the effective date of receipt of the application and after approval of the PBMC, issues the Building and Land Use Permit where it is satisfied that

- the application satisfies the Acts and Guidelines concerned.
- an approved preliminary environmental report or EIA Licence has been obtained for any scheduled undertaking.

In respect of discrepancies or in cases where an application has not been approved, applicant is informed within the 14 days' delay and the reasons thereof.

The 14 days delay does not apply to Outline Planning Permission or Building and Land Use Permit for development by small enterprises or handicraft enterprises under the Small Enterprises and Handicraft Development Authority Act (SMEDA). The delay is 3 working days but the procedure is the same.

Except with the Minister's approval, no Outline Planning Permission or Building and Land Use Permit is issued for any development of land, construction of building or extensive alterations, additions/repairs to existing building and place of public worship.

**Note: Delay of 14 working days does not apply for all applications in situations.**

- (i) When the Minister directs a local authority to refer a particular application made to it for determination by him when the Minister considers it necessary or expedient in the public interest.
- (ii) For applications for places of public worship.
- (iii) For applications for development within the Buffer Zone of the Aapravasi Ghat (World Heritage) should obtain approval of the Technical Committee set up for this purpose.

*The Permits and Business Monitoring Committee had 50 sittings for the period 1<sup>st</sup> July 2016 to 30<sup>th</sup> June 2017.*

### **Technical Committee**

The Technical Committee was created by the amendment made to the Local Government Act 2003. Section 97A of the Act stipulates the following:

#### ***The Role of the Technical Committee***

In section 98 of the Local Government Act 2003, the role of the Technical Committee is to:

- (a) Where an application under paragraph (a) is made in respect of a building, or land, found in the Buffer Zones, it shall be forwarded by the Permits and Business Monitoring Committee to the Technical Committee.
- (b) The Technical Committee shall assess every application forwarded under paragraph (b) and shall submit its recommendations to the Permits and Business Monitoring Committee.
- (c) In assessing an application under paragraph(c), the Technical Committee shall refer to the provisions of the Aapravasi Ghat Trust Fund Act, the Building Act, the Planning and Development Act, the Town and Country Planning Act, planning policy guidance and the guidelines issued under those Acts.

1.1. The Technical Committee chaired by the City Council of Port Louis was created under the Local Government Act 2003. The Technical Committee shall ensure that provisions made in the Aapravasi Ghat Trust Fund Act, the Building Act, the Planning and Development Act, the Town and Country Planning Act, planning policy guidance and the guidelines issued under those Acts, are respected together with these terms of reference.

1.2. The Technical Committee shall ensure that the buffer zone of the Aapravasi Ghat World Heritage Property develops to sustain its heritage component and develops into the vision for development stated in the Planning Policy Guidance – PPG 6: Urban Heritage Area – Buffer Zone of the Aapravasi Ghat World Heritage property; and the Management Plan of the Aapravasi Ghat World Heritage property.

Note: As per the provisions of the law, the Council has to set up a Buffer Zone Committee for this World Heritage site. This committee is chaired by the Lord Mayor.

### ***1. Purpose***

The purpose of the Technical Committee is:

- 1.1. To advise the Permits and Business Monitoring Committee on protecting and promoting cultural heritage resources that make our town unique and a sustainable place to live;
- 1.2. When assessing development applications, the Technical Committee should ensure that the legal framework established for the enhancement of the heritage value or interest in the buffer zone is respected;
- 1.3. To make recommendations to the Permits and Business Monitoring Committee to allow the implementation of the vision for development stated in the Planning Policy Guidance 6 and in other statutory documents related to the Aapravasi Ghat World Heritage Site Buffer Zone.

The Permits and Business Monitoring Committee in its turn makes recommendations which are submitted to the Executive Committee for approval.

## **Safety and Health Committee**

The Occupational Safety and Health Act 2005 provides for every employer having 50 or more employees to set up a Safety and Health Committee.

The Committee's membership for 1<sup>st</sup> July 2016 to 30 June 2017 was as follows:

Chairperson	:	Mr R. Nursing, Deputy Chief Executive
Vice-Chairperson	:	Not yet elected
Secretary	:	Mrs S. Bhoojhowon (Safety & Health Officer)

### Employers Side:

#### **1<sup>st</sup> July 2016 to 30<sup>th</sup> June 2017**

Mr I. Jumeer	:	Principal Welfare Officer
Mr S. Baccus	:	Principal Health Inspector
Mr M. Enouf	:	Ag. Principal Health Inspector
Mr G. Dindoyal	:	Inspector of Works
Mrs N. Juman	:	Committee Clerk

### Employees Side:

Mr Ragudu	:	Building Inspector
Mr J. C. Noël	:	Foreman (Union of Municipalities' Workers)
Mr E. Teckson	:	Library Attendant (Union of Municipalities' Workers)

The Safety and Health Committee had only one meeting for the period 1<sup>st</sup> July 2016 to 30 June 2017.

Over and above statutory committees, the Standing Orders of the Council make provision for the following departments:

- Public Health Department
- Public Infrastructure Department
- Welfare Department

Following a request made by the Council, the Ministry of Local Government approved the setting up of a committee for the Financial Controller's Department also.

Specific items, as for example those mentioned hereunder, pertaining to each of these departments are referred to these Committees:

**Committee for Public Health Department**

- scavenging services
- cleaning of rivers, rivulets, streams, other public places
- health issues
- cemeteries and crematorium
- maintenance of public toilets
- management of markets and fairs

*The Committee had 11 sittings for period 1<sup>st</sup> July 2016 to 30 June 2017.*

**Committee for Public Infrastructure Department**

- construction and maintenance of pavements, roads, bus shelters, drains, bridges, canals.
- lighting of streets and other public places.
- construction, maintenance and improvement of municipal buildings.
- maintenance and management of traffic centres including bus stations.
- management and maintenance of public gardens and green spaces

*The Committee had 10 sittings for period 1<sup>st</sup> July 2016 to 30 June 2017.*

**Committee for the Welfare Department**

- promotion of sports development and sports activities
- provision of infrastructure for public welfare, leisure and cultural activities
- organisation of leisure, welfare and cultural activities
- Welfare facilities
- Library Services and related activities

*The Committee had 12 sittings for period 1<sup>st</sup> July 2016 to 30 June 2017.*

**Committee for the Finance Department**

- budget matters
- financing of projects
- request for funds
- rates and dues collection
- recovery of arrears

*The Committee had 9 sittings for period 1<sup>st</sup> July 2016 to 30 June 2017.*

There were also other committees which met on various occasions during 2016 for specific items as follows, among others:

- stallholders
- request for facilities
- Joint Technical Committee on renovation of municipal theatre
- local disaster management – simulation exercise
- Chief Executive’s meetings
- Anti Corruption Committee
- Audit Committee

*There were 33 such meetings for period 1<sup>st</sup> July 2016 to 30 June 2017.*

## 10. REMUNERATION/ALLOWANCES OF COUNCILLORS

Monthly remuneration/allowances to the Lord Mayor, the Deputy Lord Mayor and Councillors were paid during period July 2016 to June 2017 as per the provision of the Local Government (Remuneration of Councillors) Regulations 2013, as indicated below:

	Councillors as per functions occupied	Monthly remuneration paid to Councillors		Monthly telephone allowance issued as prepaid cards	Monthly transport allowance
		July-Dec 2016	Jan-July 2017		
1	Lord Mayor	Rs 39,575	Rs 39,700	Rs 2,000	Rs 13,000 as petrol allowance
2	Deputy Lord Mayor	Rs 21,475	Rs 21,600	Rs 1,500	Refund of travelling expenses to attend committees
3	Councillors who are members of the Executive Committee	Rs 14,050	Rs 14,250	Rs 1,000	
4	Councillors	Rs 11,970	Rs 12,170	Rs 500	
5	Councillors who are members of the Permits and Business Monitoring Committee	-	As from 4 April 2017 Lord Mayor – Rs 1,995 per sitting Councillor – Rs 890 per sitting		

## **11. CORPORATE GOVERNANCE**

### **Principles of corporate governance**

The basic principles of corporate governance have been applied to the implementation of the Performance Based Budget of period 1<sup>st</sup> July 2016 to 30 June 2017, among which

- rights and equitable treatment
- interest of stakeholders
- role and responsibility of Council
- integrity and ethical behaviour
- disclosure and transparency

### **Mechanisms and Processes**

The Council had set and pursued its objectives for period 1<sup>st</sup> July 2016 to 30 June 2017 through the existing mechanisms and processes:

- examination and recommendation by appropriate committees and approval of recommendations by Council.
- examination and decisions by Council.
- decisions taken in line with relevant legislations.
- allocation of funds as per provisions made in the Programme Based Budget.
- internal audit control prior to implementation.
- ex-post control following issue of Building and Land Use Permits.
- submission of the approved financial statements for 2015 to the Director of Audit.

### **Disclosure and Transparency**

Members of the public and representatives of the press were admitted to all Council's meetings.

As per legal provision, notice of every Council meeting held from 1<sup>st</sup> July 2016 to 30 June 2017 was affixed at a conspicuous place, the Information Service Centre, at the City Hall two (2) days before each meeting.

## **12. TRENDS AND CHALLENGES**

The City Council of Port Louis has carried out construction of some major Capital Projects during the financial year 2016–2017.

Heavy rainfall has been the cause of flooding and water logging in different regions of Port Louis. The Council had been provided with an amount of Rs 71,998,200 to undertake construction of drains. The drains were partitioned in the four constituencies of Port Louis and all the drains had been constructed by in-house labour. This has relieved many areas from flooding and also making many wards accessible, which was not the case during torrential rainfall. The Council had to pay overtime to its workers so that the work could be completed in its scheduled time. Many infrastructural projects like renovation of municipal centres and upgrading of green spaces were also carried out during the financial year. The City Council also procured a new street lighting lorry to meet the increasing complaints regarding street lighting services.

The Welfare Department is one of the most important departments of the City Council. During the financial year 2016-2017, the City Council has registered an increased demand for social amenities, sports infrastructure, social halls and playgrounds. A considerable increase has also been noted in the request for donations, grants, sports equipment and other facilities. On the other hand, the budget allocated for welfare services has decreased compared to previous years. Thus, the Council was unable to meet all the requests. The Council also faced an increase in the cost of providing services after hours such as halls for weddings, receptions and social gathering which are held mostly in the evening. The cost incurred for running these halls is much more higher compared to the nominal revenue being collected. Many sports infrastructure, some recently built, have been victim of vandalism. Moreover, every year, sports amenities like mini soccer pitch and children play equipment are handed over to the Council without any maintenance costs. This has fuelled the expenses related to the maintenance of these amenities.

The major challenge for the Health Department remains the cleaning of drains and rivulets following torrential rainfall or the passage of a cyclone. Heavy rainfall has become a common feature over the years and the Council needs to set up teams who are involved in regular cleaning and maintenance of drains. Additional funds are required to undertake certain works which have not been earmarked in the Council budget. The City Council relies on the Central Government for provision of additional funds to undertake urgent works during torrential rainfall causing obstruction to drains and water course. Changing climatic conditions that the country is facing are also adding to the costs of operation of the Council, thus pushing the Council to invest more in machinery and equipment that can intervene during such disasters.

## **13. OPERATIONAL AND SERVICE DELIVERY PLAN**

*Major services provided during period 1<sup>st</sup> July 2016 to 30 June 2017*

### **PROGRAMME 1 – ADMINISTRATION AND FINANCE**

- Implementation of Council's decisions.
- Collection of revenue including arrears.

### **PROGRAMME 2 – PROVISION OF SERVICES AND OTHER FACILITIES**

- Construction and maintenance of non-classified roads.
- Construction and maintenance of drains.
- Installation and maintenance of street lighting points.
- Replacing and maintaining traffic signs.
- Maintenance of Council's assets, for e.g. buildings, sports infrastructure, etc.
- Implementation of key infrastructure projects.
- Issue of Building and Land Use Permits and regular ex-post control.
- Dissemination to citizens of guidelines relating to issue of permits.
- Continuous updating of cadastre.
- Refuse collection and their disposal.
- Cleansing of public places (roads, drains, gardens, river banks and green spaces)
- Rodent and pest control.
- Information/Education and Communication (IEC) campaigns for local community.
- Organisation of cultural and social activities
- Organisation of sports activities and support to sports clubs.

- Support to other clubs affiliated with the Council.
- Managing pre-primary schools.
- Provision of educational, IT and literary and other facilities.
- Consolidation of centralised and decentralised library facilities.
- Twinning/Cooperation Agreements with foreign major town/city councils.

*List of programmes and priority objectives*

**PROGRAMME 1 – ADMINISTRATION AND FINANCE**

- Ensure that municipal services are provided to the satisfaction of citizens.
- Ensure that resources allocated to departments are used judiciously.
- Ensure that Council's policies are formulated and implemented within the framework of the Local Government Act and other laws.
- Exercise sound administrative and financial control.
- Close monitoring of expenditure.

**PROGRAMME 2 – PROVISION OF SERVICES AND OTHER FACILITIES**

- Ensure the useful life span of community-based infrastructure is enhanced.
- Reduce flood prone areas and ensure proper evacuation of running water through the construction and maintenance of drains.
- Provision of well accessed non-classified roads with traffic signs and proper road marking.
- Ensure a harmonious and orderly development within the Council's area.
- Process and issue building and land use permits as prescribed by law.
- Maintain a database for control over land use development.
- Manage development in Buffer Zone (Aapravasi Ghat Heritage site)
- The collection, removal and disposal of household, industrial, commercial and agricultural waste and other refuse.

- Management of public markets and fairs.
- Creation of a healthy environment within the Council's area through the provision of an efficient refuse collection, regular cleansing and maintenance of public places such as open spaces, parks, gardens, bus shelters, municipal assets including lavatories.
- Regular maintenance of drains and roads.
- Provision of social and cultural activities.
- Provision of free pre-primary education.
- Promotion of sports and support to local sports teams.
- Enhance literacy by facilitating access to books, magazines, Internet, etc.
- Rehabilitation of playgrounds.

## SERVICES TO BE PROVIDED (OUTPUTS) AND PERFORMANCE INFORMATION

<b>PROGRAMME 1</b>						
<b>ADMINISTRATION AND FINANCE</b>						
<b>Outcome(s): Improved quality of life of Citizens through the provision of services that respond to their needs by exercising sound administrative and financial control</b>						
<b>DELIVERY UNITS</b>	<b>OUTPUTS (Services to be delivered)</b>	<b>Indicators</b>	<b>PERFORMANCE</b>			
			<b>July 2016 - June 2017 Targets</b>	<b>July 2016 - June 2017 Achieved</b>	<b>July 2017 - June 2018 Targets</b>	<b>July 2018 - June 2019 Targets</b>
Administration Department	01: Council's Policies implemented	P1: Percentage of Policy measures actually implemented	90%	90%	90%	90%
	02: PBB delivery of Council's programmes	P1: Percentage of PBB indicators met	90%	90%	90%	90%
	03: Attendance to complaints and suggestions	P1: Percentage response to public queries	95%	95%	95%	95%
Finance Department	04: Revenue estimates for budget formulated carefully to be close to actual	P3: Variance from actual not above	5%	5%	5%	5%
	05: Revenue Collection	P4: Percentage reduction in outstanding debt/arrears	25%	25%	25%	25%

**PROGRAMME 1: ADMINISTRATION AND FINANCE**No. of employees in post as at 30 June 2017: **1,385**

<b>PROGRAMME 2</b>						
<b>PROVISION OF SERVICES AND OTHER FACILITIES</b>						
<b>Outcome(s): Access to modern and well-maintained community infrastructure</b>						
<b>DELIVERY UNITS</b>	<b>OUTPUTS (Services to be delivered)</b>	<b>Indicators</b>	<b>PERFORMANCE</b>			
			<b>July 2016 - June 2017 Targets</b>	<b>July 2016 - June 2017 Achieved</b>	<b>July 2017 - June 2018 Targets</b>	<b>July 2018 - June 2019 Targets</b>
Public Infrastructure Department	01: Construction and maintenance of roads	P1: Area of roads constructed and maintained	27,000 m <sup>2</sup>	27,000 m <sup>2</sup>	30,000 m <sup>2</sup>	30,000 m <sup>2</sup>
	02: Construction and Maintenance of drains	P1: Length of drains constructed and maintained	2,000 m	2,000 m	2,000 m	2,000 m
	03: Road marking and traffic signs fixed	P1: length of road marking effected	3 km	3 km	3 km	3 km
		P2: Number of traffic signs fixed	200	200	200	200

**PROGRAMME 2 : PROVISION OF FACILITIES AND OTHER SERVICES****MAJOR PROJECTS UNDERTAKEN DURING PERIOD JULY 2016 TO JUNE 2017**

<b>No.</b>	<b>Project</b>	<b>Project Value (Rs.) Completed in June 2017</b>
1	Design and construction of municipal hall at Pailles	4,543,669.44
2	Janazza Hall at Bain des Dames cemetery	1,400,000.00
3	Mini soccer pitch at Camp Yoloff	1,240,000.00
4	Extension and upgrading of Jannaza Hall at Pailles Cemetery	495,846.00
5	Rehabilitation of toilet and bus shelter at Renaissance, Plaine Verte	598,000.00
6	Upgrading of roof slab screed at municipal complex in Borstal	161,000.00
7	Renovation of Port Louis Theatre – consultancy services	21,837,585.23
8	Renovation of toilet/cloakroom at Freddy Desvaux, Cassis	215,000.00
9	Upgrading of municipal centre at Freddy Desvaux, Cassis	1,050,000.00
10	Creation of green space at corner Mayer and Harris Streets	285,000.00
11	Construction of kiosk along Jhellum Street, Résidence La Cure	199,525.00
12	Waterproofing works at Sir Gaëtan Duval municipal centre, Résidence Briquetterie	345,000.00
13	Mini soccer pitch at Résidence Briquetterie	1,529,500.00
14	Demolition of ‘Bungalow B’ at Mgr Leen Street	194,292.50
15	Renovation of food court at Plaine Verte	385,000.00
16	Extension to Delange Building, St. Georges Street	1,777,537.75
	<b>TOTAL AMOUNT</b>	<b>36,256,955.92</b>

<b>PROGRAMME 2</b>						
<b>PROVISION OF SERVICES AND OTHER FACILITIES</b>						
<b>Outcome(s): A harmonious and orderly development within the Council's Area</b>						
<b>DELIVERY UNITS</b>	<b>OUTPUTS (Services to be delivered)</b>	<b>Indicators</b>	<b>PERFORMANCE</b>			
			<b>July 2016 - June 2017 Targets</b>	<b>July 2016 - June 2017 Achieved</b>	<b>July 2017 - June 2018 Targets</b>	<b>July 2018 - June 2019 Targets</b>
Land Use and Planning Department	01: Issuing of Building and Land Use Permit	P1: Percentage of applications processed	100%	100%	80%	80%
	02: Updated Cadastre	P2: Percentage of new properties surveyed	Nil	Nil	-	-
Public Health Department	03: Ex Post Control of economic operators	P2: Percentage of new trading activities	60%	60%	60%	60%

**PROGRAMME 2 : PROVISION OF SERVICES AND OTHER FACILITIES**

	<b>Processed</b>	<b>Issued</b>	<b>Rejected/ Set aside</b>	<b>Applications requiring additional information</b>
BLP applications July 2016-June 2017	1,050	828	120	102

	<b>No. received</b>	<b>No. processed and action taken</b>	<b>Under Process</b>
Complaints received through the Information Service Centre	410	370	40

	<b>No. of applications received</b>	<b>BLP issued</b>	<b>Under Process</b>
Applications within Buffer Zone	7	7	0

	<b>No. of cases lodged</b>	<b>Outcome</b>	<b>Under process</b>
District Court cases	56	29	27

<b>Type</b>	<b>No. of applications received</b>	<b>Processed</b>	<b>Under process</b>
Environmental Impact Assessment (EIA) Report	3	3	0
Preliminary Environmental Report (PER)	1	1	0
Morcellement applications	29	18	11
Land conversion permit applications	0	0	0

**PROGRAMME 2****PROVISION OF SERVICES AND OTHER FACILITIES**

**Outcome(s) To ensure that people are satisfied with the quality of service provision committed to by the Council**

<b>DELIVERY UNITS</b>	<b>OUTPUTS (Services to be delivered)</b>	<b>PERFORMANCE</b>				
		<b>Indicators</b>	<b>July 2016 - June 2017 Targets</b>	<b>July 2016 - June 2017 Achieved</b>	<b>July 2017 -June 2018 Targets</b>	<b>July 2018 -June 2019 Targets</b>
Public Health Department	01: Refuse collection service	P1: Number of times households serviced per week	Twice weekly	Twice weekly	Twice weekly	Twice weekly
		P2: Number of times commercial places serviced per week	Twice daily	Twice daily	Twice daily	Twice daily
	02: Cleaning public places (including green spaces, cemeteries and traffic centres)	P1: Frequency of cleaning operations carried out	Twice daily – cleaning on traffic centres			
	03: Rodent and pest control	P1: Frequency of interventions effected/sites covered	Thrice yearly on each site, once monthly in market/fairs	Thrice yearly on each site, once monthly in market/fairs	Thrice yearly on each site, once monthly in market/fairs	Thrice yearly on each site, once monthly in market/fairs
	04: Information, Education and Communication (IEC)	P1: Number of IEC organized	Nil	Nil	Nil	Nil

**PROGRAMME 2 : PROVISION OF SERVICES AND OTHER FACILITIES****PUBLIC HEALTH DEPARTMENT**

<b>Activities (July 2016-June 2017)</b>	<b>Total</b>
No. of notices served in Wards 1 to 8	<b>302</b>
No. of notices served in Markets	<b>206</b>
No. of contraventions served	<b>236</b>
No. of seizures effected	<b>114</b>
No. of new accounts created for Markets	<b>71</b>

**MANAGEMENT OF CEMETERIES***BURIALS*

<b>CEMETERY</b>	<b>NO. OF BURIALS FOR PERIOD JULY 2016 TO JUNE 2017</b>
Western (St. Georges, Gébert, Old)	326
Muslim	62
Eastern	101
Pailles	161
<b>TOTAL</b>	<b>650</b>

*CREMATIONS*

<b>CREMATION GROUND</b>	<b>NO. OF CREMATIONS FOR PERIOD JULY 2016 TO JUNE 2017</b>
Les Salines / Tranquebar	78
Vallée des Prêtres	71
Pailles	8
<b>TOTAL</b>	<b>157</b>

**SANITATION SECTION**

Special tasks performed in addition to daily normal scavenging service for the period of July 2016 to June 2017:

<b>No.</b>	<b>Task</b>	<b>Period</b>
1	Clean up campaign at Cité Martial and Plaine Verte region	6 August 2016
2	Cleaning of unoccupied lands at Karo Kalyptus	2 and 7 August 2016
3	Clean up campaign at La Citadelle	24 September 2016
4	Cleaning of main drain and trimming of decorative trees along main alley of Central Market	20 and 27 November 2016
5	Cleaning, rehabilitation and upgrading of drains, bridges and rivers	November 2016 to January 2017
6	Provision for scavenging in Central Business Area South and Traffic Centre in the context of Portlwi by Light Festival	2 to 4 December 2016
7	Cleaning of Pouce Stream near Labourdonnais Bridge	10 and 11 December 2016
8	Clean up campaign in Cité Lecornu	18 December 2016
9	Provision of scavenging service in all scavenging sections	Each public holiday in 2016
10	Launching of Clean Up Mauritius and Embellishment campaign	5 March 2017
11	Clean up campaign at Al Meezaan Mosque, Bvd Victoria in collaboration with Vallée Pitot Police Station	21 May 2017
12	World Environment Day – Collection of PET bottles and used paper	5 June 2017
13	Clean Up Mauritius and Embellishment campaign at Vallée des Prêtres (Bulky Waste Campaign)	18 June 2017
14	Distribution of bins and plastic bags to religious and educational institutions	Prior to religious festivals and other events approved by Council
15	General cleaning works	Prior to and after religious festivals

<b>PROGRAMME 2</b>						
<b>PROVISION OF SERVICES AND OTHER FACILITIES</b>						
<b>Outcome(s): To provide access to socially oriented and recreational activities</b>						
<b>DELIVERY UNITS</b>	<b>OUTPUTS (Services to be delivered)</b>	<b>Indicators</b>	<b>PERFORMANCE</b>			
			<b>July 2016 - June 2017 Targets</b>	<b>July 2016 - June 2017 Achieved</b>	<b>July 2017 - June 2018 Targets</b>	<b>July 2018 - June 2019 Targets</b>
Welfare Department	01: National festivities	P1: Number of activities	12	12	12	12
	02: Organisation of sports activities	P1: Number of sports activities organized	100	100	100	100
Library	03: Provision of IT, Literary and other facilities	P1: Number of persons getting access to facilities being provided by the Council	28,000	28,000	28,000	28,000
		P2: Number of children attending pre-primary schools run by the council	700	700	700	700

**PROGRAMME 2 : PROVISION OF SERVICES AND OTHER FACILITIES**

No.	Activities	Venue	Date
<b>Religious Ceremonies/Public Ceremonies</b>			
1.	Maha Shivaratree Celebrations		Year 2017
2.	Thaipooosam Cavadee		
3.	Abolition of slavery		
4.	Chinese Spring Festival Cultural show		
5.	Eid Celebrations		Year 2016
6.	Yaum Un Nabhi celebrations		
7.	Ganesh Chatturthi		
8.	Father Laval Pilgrimage		Year 2017
9.	Ugaadi Celebrations - financial contributions		
10.	Divali Celebrations	Camp Benoît	Year 2016
11.	Divali Celebrations	Pailles	
12.	Divali Celebrations	Vallée des Prêtres	
13.	Quarante Heures - buses		Year 2017
14.	Govinden Celebrations		Year 2016
15.	Durga Pooja Celebrations		
16.	National Day Celebrations (Nurseries/Infant Schools)		Year 2017
17.	Music Day		
18.	Varusha Pirappu celebrations		
19.	Other religious ceremonies – Ram Nawmi/Holi/Fire walking/Yamsee		

No.	Activities	Venue	Date
<b>Inauguration/Renaming ceremonies</b>			
1.	Inauguration of synthetic turf	Camp Yoloff	30 July 2016
2.	Inauguration of municipal centre	Morc Raffray Pailles	24 May 2017

No.	Activities	Venue	Date
<b>Sports Activities</b>			
1.	Port Louis Cup - Kyokushinkai Knockdown tournament	I. Goomany centre	21 May 2017
2.	Independence Cup- Kyokushinkai Knockdown Tournament	I. Goomany centre	26 March 2017
3.	Cycle race - Circuit Champ De Mars	Champ de Mars	5 March 2017
4.	Cycle Race - Circuit La Tour Koenig	La Tour Koenig	April 2017
5.	Détection Annuelle Jeunes Footballeurs (Benjamins/Poussins/Minimes)		January to April 2017
6.	Inter-écoles de football (categories U9, U11, U13, U15, U17)		February to June 2017
7.	Championnat d'Athlétisme	Maryse Justin Pyndiah Stadium	January to March 2017
8.	Championnat de Kickboxing		March to June 2017
9.	Petanque Tournament	Les Salines and Allawi Boulodromes	March, May, June 2017
10.	Football Annual Tournament (Minime/Cadet/Interzone)		April-May 2017
11.	Marathon (Vacoas-Phoenix and Quatre Bornes) and Relais Marathon		April-June 2017
12.	Boxe Francaise Competition		July 2016
13.	Championnat d'Athletisme	Maryse Justin Pyndiah Stadium	June 2017

No.	Activities	Venue	Date
<b>Other Activities</b>			
1.	Mother's Day Celebrations (City Hall and wards, Nurseries, Infant Schools)		May 2017
2.	International Women's Day	City Hall	March 2017
3.	Reception in honour of laureates	City Hall	15 May 2017
4.	Remise d'équipements sportifs	City Hall	March 2017
5.	Manilall Doctor Birth Celebrations	Company's Garden	28 July 2016
6.	Cultural Show in connection with Ugaadi Celebrations	City Hall	April 2017
7.	Eid Family Day	Plaine Verte	16 July 2016
8.	Eid-Qawali nite	Plaine Verte	
9.	China Town Food and Cultural Festival	China Town	May 2017
10.	Tribute to victims of 30 March Floods- Wreath laying ceremony	Caudan -Next to Rogers House	30 March 2017

**50th Anniversary of the accession of Port Louis to City Status****“Port-Louis City: Towards excellence”**

<b>Activities</b>	<b>Venue</b>	<b>Date (YEAR 2016)</b>
‘Trophée International de football de Port Louis’	Saint François Xavier Stadium	6-7 August
Opening Ceremony		6 August
Matches	Saint Francois Xavier Stadium, La Tour Koenig, Doonah Raman, Reginald Topize football ground	
Matches ( <i>including semi and final</i> )	Saint Francois Xavier Stadium	7 August
Prize Giving ceremony	Saint Francois Xavier Stadium	
Port Louis Golden Jubilee Horse Racing Cup	Champ de Mars	6 August
Night Marathon through the streets of the City	Departure/Arrival - City Hall	13 August
‘Soirée Omnisports’	Esplanade, City Hall	13 August
Port Louis Golden Jubilee Horse Racing Cup	Champ de Mars	20 August
Chasse aux trésors	City Hall (Departure)	20 August
Live Show Taal FM	Esplanade City Hall	
18th International Kyokushinkai Knockdown Tournament - Golden Jubilee Cup	France Martin Stadium, Les Salines	21 August
Photo Exhibition ‘Mémoires d’une Cité’ - Opening Ceremony	Municipal Theatre	22 August
Photo Exhibition ‘Mémoires d’une Cité’	Municipal Theatre	22-31 August
Talk on the history of Port Louis	Council Room, City Hall	23 August

<b>Activities</b>	<b>Venue</b>	<b>Date (YEAR 2016)</b>
Cycle race - 'Tour de l'Île Maurice': Golden Jubilee Cup (including cultural show)	Departure - City Hall	24 August
Saint Louis Mass	Saint Louis Cathedral	25 August
A procession ( <i>vintage cars, police band, baton twirling girls and mpl employees</i> ) from Champ de Mars to City Hall	City Hall (reception)	
Port Louis Golden Jubilee Horse Racing Cup	Champ de Mars	27 August
Musical Concert	Esplanade, City Hall	27 August
Award of the medal of the City of Port Louis	Council Room, City Hall	31 August
Prize Giving Ceremony - Essay Writing Competition	Council Room, City Hall	2 September
Launching of new website of the City Council of Port Louis	Council Room, City Hall	2 September
Recreational Day for Municipal employees and Councillors	Robert Edward Hart Recreational Park, Les Salines	17 September



Abolition of slavery – Laying of wreaths – 01.02.2017



Cavadee celebrations – 09.02.2017



50<sup>th</sup> anniversary celebrations of the Independence of Mauritius - Torch bearing activity - 05.04.2017



50<sup>th</sup> anniversary celebrations of the City Status of Port Louis – August 2017

## 14. FINANCIAL POSITION AND PERFORMANCE

### CITY COUNCIL OF PORT LOUIS STATEMENT OF FINANCIAL POSITION (UNAUDITED) FOR FINANCIAL YEAR ENDING 01.07.2016 to 30.06.2017

ASSETS	Note	2016/2017	30.06.2016
		RS	RS
<b>Current Assets</b>			
<i>Cash and Cash Equivalent</i>	2	8,060,637	51,400,232
<i>Special Bank Accounts</i>	3	65,369,646	70,902,937
<i>Receivables</i>	4	110,365,032	128,666,646
<i>Inventories</i>	5	11,807,658	11,198,356
<i>Prepayments</i>	6	17,141,184	21,455,453
		212,744,156	283,623,624
<b>Non-Current Assets</b>			
<i>Receivables - Long Term Investment</i>	7	223,633,985	126,641,646
<i>Other Financial Assets -(Fixed)</i>	8	1,243,484,134	1,157,326,958
<i>Long Term Employees Benefits - Investment in Pension Fund SICOM</i>		466,199,051	393,819,710
<i>Investment in DBM</i>		50,000,000	50,000,000
		2,196,061,326	2,011,411,938
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
<i>Payables</i>		7,982,212	5,386,617
<i>Short term Provisions</i>		34,758,621	41,246,145
<i>Deposits</i>		3,665,948	6,029,196
<i>Other Payables – Capital</i>	9	27,449,933	8,650,404
<i>Trade Fees - Creditors</i>		12,623,149	-
<b>Employees Benefits</b>			
<i>Passage Fund</i>		36,135,354	-
<i>Pension Fund</i>		57,801,155	-
<i>Accumulated Sick Leaves</i>		16,667,238	-
		197,083,610	61,312,362
<b>Non Current Liabilities</b>			
<i>Long Term Employees Benefits - Investment in Pension Fund SICOM</i>		466,199,051	393,819,710
<i>Theatre Fund</i>		66,505,338	72,606,126
		729,787,999	527,738,198

	<b>2016/2017</b>	<b>30.06.2016</b>
<b>NET ASSETS</b>	<b>1,466,273,327</b>	<b>1,483,673,740</b>
<b>NET ASSETS/EQUITY</b>		
Capital Fund Acc	<b>1,243,484,134</b>	1,147,821,174
Capital Reserve	<b>46,784,718</b>	159,149,700
Surplus fund	<b>176,004,474</b>	176,702,866
	<b>1,466,273,327</b>	1,483,673,740

**Mr Jaylall Mulloo**  
Chief Executive

**Daniel Laurent**  
Lord Mayor

**CITY COUNCIL OF PORT LOUIS**  
**CASH FLOW STATEMENT (UNAUDITED)**  
**FOR FINANCIAL YEAR ENDING 01.07.2016 to 30.06.2017**

	YEAR 2016/2017		6 Months Ending 30.06.2016
CASH FLOW FROM OPERATING ACTIVITIES	RS	RS	RS
<b>RECEIPTS</b>			
<i>Government Grant-in-Aid</i>		562,936,489	252,709,898
<i>Trade Fee - 12th Schedule</i>		84,761,748	43,076,213
<i>Local Rates</i>		114,383,588	65,649,526
<i>Rental of Income</i>		13,661,409	
<i>Market stall fee</i>		27,832,657	
<i>Building and Land Use Permit</i>		6,777,039	
<i>Others Income</i>		16,600,397	32,117,272
<i>Refundable Income</i>		6,054,762	
<b>LESS</b>		833,008,089	393,552,909
<b>PAYMENTS</b>			
<i>Administrative Costs</i>	14,379,723		
<i>Employee Cost</i>	484,450,280		(249,306,096)
<i>Utility Services</i>	56,754,876		
W1 <i>Other Payments</i>	295,458,981	851,043,861	(158,835,380)
		(18,035,772)	(14,588,567)
<b>NET CASH FLOWS FROM OPERATION ACTIVITIES</b>			
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<i>Investment of Capital Nature</i>		(105,546,527)	17,191,005
<i>Proceeds from sale of assets</i>		960	1,765,962
<i>Investment</i>		(223,633,985)	24,727,580
<i>Realisation of Investment</i>		211,806,128	23,627,302
<i>Difference</i>		1,696	16,822
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<i>Capital Grant</i>		82,560,988	7,606,562
<i>Interest on Fixed Deposit</i>		9,506,924	1,100,278
		(25,303,815)	(7,818,482)
<b>Net decrease in Cash and Cash Equivalence</b>		<b>(43,339,587)</b>	<b>(22,390,227)</b>
<i>Cash and Cash Equivalence at Beginning of Period</i>		51,400,232	73,790,459
W 2 <i>Cash and Cash Equivalence at the End of Period</i>		8,060,637	51,400,232
<b>Net decrease in Cash and Cash Equivalence</b>		<b>43,339,595</b>	<b>22,390,227</b>

**CITY COUNCIL OF PORT LOUIS**  
**STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR FINANCIAL YEAR ENDING 01.07.2016 to 30.06.2017**

	FY 2016/2017	FY 2016/2017	30.06.2016
<b>Revenue</b>	<b>RS</b>	<b>RS</b>	<b>RS</b>
<i>Government Grant-in-Aid</i>		562,936,489	252,546,985
<i>Trade Fee - 12th Schedule</i>		95,220,036	47,653,055
<i>Local Rates</i>		137,009,989	63,775,674
<i>Rental of Income</i>		13,082,682	16,063,076
<i>Market stall fee</i>		24,047,563	
<i>Building and Land Use Permit</i>		6,777,039	1,972,736
<i>Others Income</i>		16,625,397	9,534,202
<i>Transfer from General Fund</i>		6,391,865	648,491
<i>Interest Received</i>			349,343
		862,091,059	392,543,561
<i>Decrease in Provision- Local Rates</i>	5,478,340		
		5,478,340	
		867,569,399	392,543,561
<b>Expenses</b>			
<i>Staff Costs</i>	485,319,188.34		253,849,195
<i>Supplies &amp; Services</i>	85,165,826		43,944,105
<i>Transport costs</i>	4,887,925.61		5,715,174
<i>Other Administration Costs</i>	101,319,256		43,919,788
<i>Social and Cultural Activities Expenses</i>	10,040,672		4,347,171
<i>Grants &amp; Subsidies</i>	5,225,499.45		2,699,479
<i>Contribution to pension plan</i>	38,012,020.20		
<i>Pension and Gratuities</i>	127,464,378		
		857,434,765	56,754,424
			411,229,336
<i>Depreciation – Vehicle</i>	1,457,600		
<i>Depreciation – Furniture</i>	598,753		
<i>Depreciation - Air conditioner</i>	602,633		
<i>Depreciation – Equipment</i>	698,458		
<i>Depreciation - IT Equipment</i>	725,333		
<i>Depreciation - Other fixed Assets</i>	1,376,567	5,459,345	
<i>Increase in Provision - Trade Fees</i>		8,617,200	
<i>Stock Written Off</i>		31,270	

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**(3,973,181)**

**(18,685,775)**

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**CITY COUNCIL OF PORT LOUIS****Working No 2****CASH & CASH EQUIVALENT**

	<b>30.06.2016</b>	<b>30.06.2017</b>
<b>BANKS</b>	<b>Rs</b>	<b>Rs</b>
MCB Current A/c	7,658,596	<b>15,717,335.55</b>
Cash at Bank SBM Call A/c	61,535,425.54	<b>38,892,480.91</b>
Cash at Bank SBM Current A/c	0	<b>15,119,293.69</b>
Internet Banking	4,733.56	
Cash in hand	6,321	<b>4,785.19</b>
	<b>69,205,076</b>	<b>8,060,636.86</b>

**Working No 3****Special Bank Accounts**

	<b>30.06.2016</b>	<b>30.06.2017</b>
	<b>RS</b>	<b>RS</b>
Solidarity Fund	24.48	-
City Council of Port Louis Theatre Fund(current)	3,902,712.83	<b>368,215.07</b>
City Council of Port Louis Theatre Fund [Fixed Deposit]	67,000,200.00	<b>65,000,000.00</b>
MPCB	-	<b>1,430.77</b>
	<b>70,902,937.31</b>	<b>65,369,645.84</b>

**Working No 4****TOTAL DEBTORS AS AT 30.06.2016**

	<b>Balance 30.06.2017</b>	<b>Provisions</b>	<b>Balance 30.06.2017</b>
	<b>RS</b>	<b>RS</b>	<b>RS</b>
General Rate	75,863,043	22,336,109.20	53,526,934
Tenants Tax			0
House Rent	2,340,858	-	2,340,858
Trade Fees	104,274,766	85,281,526.50	18,993,239
Market Stallholders	23,114,439	13,312,358.90	9,802,080
Accrued Interest on Fixed Deposits	6,446,592		6,446,592

Interest accrued on P.L. Theatre fund	1,137,123		1,137,123
Car loan Debtors	12,568,138		12,568,138
NDU Capital Project - Champ de Mars & Mandela	37,958		37,958
Debtors interest	5,512,110		5,512,110
	<b>231,295,027</b>	<b>120,929,995</b>	<b>110,365,032</b>

**Working No 5**

	RS
Inventories	11,838,927.53
Less Written Off	31,270.00
	<u><b>11,807,657.53</b></u>

**Working No 6****PREPAYMENTS**

	31.12.2016	31.12.2017
	RS	RS
General Rates	20,514,150	<b>16,014,979.73</b>
Rent	18,862	<b>9,872.50</b>
Market	709,616	<b>926,756.40</b>
Trade fees	212,825	<b>189,575.00</b>
	21,455,453	<b>17,141,183.63</b>

**Working No 7**

	Deposits	Certificate No	From	To	Amount invested
1	MAU BANK	38266	1/7/2016	1/7/2017	1,100,277.77
2	MAU BANK	38304	8/7/2016	8/7/2017	14,692,047.47
3	MAU BANK	38305	11/7/2016	11/7/2017	26,574,098.44
4	MAU BANK	38306	13/7/2016	13/7/2017	17,353,637.14
5	ABC BANKING	1005555	14/8/2016	13/7/2017	24,511,123.00
6	ABC BANKING	1005787	4/8/2016	3/8/2017	26,261,917.50
7	MAU BANK	38415	14/8/2016	14/8/2017	31,396,472.38
8	MAU BANK	38416	14/8/2016	14/8/2017	31,396,472.38
9	MAU BANK	38417	14/8/2016	14/8/2017	24,750,885.72
10	SBM	387179	19/06/2016	11/5/2018	25,597,053.00
					<u><b>223,633,984.80</b></u>

## Working No 8

**CAPITAL OUTLAY SCHEDULE**

	<b>01.07.2016</b>	<b>Adjustment</b>	<b>Additions</b>	<b>30.06.2017</b>
	Rs	Rs		Rs
Land	276,222,219.77	166,772,780.23	882,549.00	<b>443,877,549</b>
Buildings	258,245,924.12	21,870,924.12	22,784,451.68	<b>259,159,452</b>
Drains	205,051,914.65	-	39,904,638.78	<b>244,956,553</b>
Roads	226,829,586.48	2,342,625.89	6,146,477.46	<b>230,633,438</b>
Other	190,977,312.63	190,977,312.63		-
	<b>1,157,326,958</b>	<b>48,418,082</b>	<b>69,718,117</b>	<b>1,178,626,992</b>
				-
Motor Vehicles	133,838,225	111,448,508.00	18,467,122.00	<b>40,856,839</b>
				-
Plant, Machinery & Equipment	41,868,964	38,510,164.00	4,862,656.33	<b>8,221,456</b>
				-
Furniture	7,244,513	2,167,588.05	2,557,255.00	<b>7,634,180</b>
Air Conditioner	7,041,200	5,072,699.79	58,669.98	<b>2,027,170</b>
IT Equipment	14,467,740	12,291,739.97	105,110.00	<b>2,281,110</b>
Others	32,699,565	26,789,264.88	3,385,431.33	<b>9,295,731</b>
	61,453,017	46,321,292.69	6,106,466.31	<b>21,238,191</b>
				-
	1,394,487,164	244,698,047	99,154,362	1,248,943,478

**CAPITAL OUTLAY SCHEDULE**

<b>Depreciation</b>			
	<b>30.06.2017</b>	<b>Depreciation</b>	<b>Net Value</b>
	Rs	Rs	Rs
Land	443,877,549.00	No Depreciation as same has been revalued as at 30.06.2017	443,877,549.00
Buildings	259,159,451.68		259,159,451.68
Drains	244,956,553.43		244,956,553.43
Roads	230,633,438.05		230,633,438.05
Other	-		-
	1,178,626,992.16		1,178,626,992
	-		
Motor Vehicles	40,856,839.00	1,457,600.00	39,399,239.00

Plant, Machinery & Equipment	8,221,456.33	698,458.00	7,522,998.33
	-		
Furniture	7,634,179.50	598,753.00	7,035,426.50
Air Conditioner	2,027,169.98	602,633.00	1,424,536.98
IT EQUIPMENT	2,281,110.00	725,333.00	1,555,777.00
Others	9,295,731.33	1,376,567.00	7,919,164.33
	21,238,190.81	3,303,286.00	17,934,904.81
	<b>1,248,943,478.30</b>	<b>5,459,344.00</b>	<b>1,243,484,134</b>

**Working No 9**

	30.06.2016	30.06.2017
	Rs	Rs
LDF 2015	4,672,833	<b>3,762,740.87</b>
LIF	3,200,680	<b>444,617.54</b>
Decaen	776,891	-
Capital Grant 2016		<b>9,618,625</b>
LDF - Renovation of Social Hall		<b>3,796,574.28</b>
NDU DRAINS		<b>8,478,715.56</b>
NDU - Badamier		<b>1,348,659.71</b>
	8,650,404	<b>27,449,933</b>

## **General Notes to Accounts**

### **Note No. 1**

1. The Accounts of the City Council of Port Louis were prepared on a historical cost basis and in accordance with generally accepted accounting practices (GAAP) and the Local Government Act 2011. This year, the Council's accounts have been prepared using the IPSAS (International Public Sector Accounting Standards) as accounting standards. The Council is not fully compliant with IPSAS as we are using the privileges of 3 years to fully comply with all the standards under IPSAS.
2. The Stock is being valued at weighted average cost.
3. Depreciation is charged in the Accounts using the straight line method. No depreciation is charged in year of acquisition and full depreciation is charged in year asset is being disposed. The life of each asset has been clearly defined and approved by the Council.
4. All the Councils' Assets including Land and Building have been revalued using our best judgment.
5. Capital Outlay is accounted on a cash basis – that is as expenses are incurred.
6. Investments in fixed deposits and shares have been accounted at cost. Interest receivables at the end of financial year are accrued in the accounts.
7. Passage benefits reflect the total amount payable at the end of the accounting year.
8. Provisions have been calculated for Pension, Gratuity and Accumulated Sick leave. The basis for the provisions is as follows:
  - Employees having 60 years and above, having above 400 months of service.
  - The provisions have been made for 142 Employees.

### **Contingent liability**

**Case 1 :** The relatives of 10 victims of the flash flood of 30 March 2013 entered a case in the Supreme Court against 7 bodies claiming the total amount of Rs 650 million *in joint solido*. The City Council of Port Louis is the defendant No 3 in this case.

**Case 2 :** The SWAN Insurance Company entered a case against 7 defendants in connection of the flash flood of 30 March 2013 in the Supreme Court (Commercial Division). The claim is for Rs 70,333,095 *in joint solido*. The City of Port Louis is also one of the defendants in this case.

**15. INTERNAL AUDIT PLAN**

<b>AREAS TO BE AUDITED</b>	<b>AUDIT FREQUENCY</b>	<b>AREA ACHIEVED</b>
Cash collections	Daily	100%
Income from Library fines, printing, photocopies and Internet	Daily	100%
Approval of service orders/purchase orders on E-biz system	Daily	100%
Approval of payments after verification of invoices, GRN and SRN	Daily	100%
Dispatch of Purchase Orders/Service Orders, correspondence, memos, files, etc.	Daily	100%
Overtime, salaries and wages	Monthly	100%
Mileage allowances	Monthly	100%
Cheques for salaries, deductions and payment of pensions	Monthly	100%
Approval of payments to contractors/service providers	On and off	100%
Inventory of fixed assets in all municipal buildings and premises	On and off	100%
Preparation of Annual Report	Yearly	100%
Deposit for Hall fees (Welfare Dept)	Monthly	100%
Sick leave refund to retired employees and to those who have resigned from service	On and off	100%
Passage entitlements	Monthly	100%
Gratuity and retirement benefits	On and off	100%
General rates and tenant taxes	On and off	100%
Market fees	On and off	100%